



STATE OF NORTH CAROLINA
OFFICE OF STATE BUDGET AND MANAGEMENT

MICHAEL F. EASLEY
GOVERNOR

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STATE BUDGET DIRECTOR

June 11, 2007

MEMORANDUM

TO: Department Heads and Chief Fiscal Officers

FROM: David McCoy 

SUBJ: Travel Subsistence Rate Revision Effective July 1, 2007

Pursuant to G.S. 138-6(5), the Director of the Budget is required to revise subsistence payments for state employees' in-state and out-of-state travel. The revision is based on the percentage increase in the Consumer Price Index for All Urban Customers for the most recent 24-month period. **Effective July 1, 2007**, the subsistence reimbursement will be increased by 6.5%. The new subsistence rate will be effective for both years of the 2007-09 biennium.

The following list details the various rates of subsistence per day for travel related expenses. A revision to the *State Budget Manual* will be issued to reflect this change.

	<u>In-State</u>	<u>Out-of-State</u>
Breakfast	\$ 7.50	\$ 7.50
Lunch	\$ 9.75	\$ 9.75
Dinner	\$ 16.75	\$ 19.00
Lodging (actual, up to)	<u>\$ 63.75</u>	<u>\$ 75.50</u>
Total	\$ 97.75	\$111.75

If you have any specific questions regarding the new rates, please contact your budget analyst at (919) 807-4700.